



# Sir Alexander Fleming Primary School

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Headteacher: Mrs Jan Cousins

109 Southgate, Sutton Hill, Telford TF7 4HG Telephone: 01952 388010 Fax: 01952 388017

## School Admission Form

Name of Child: \_\_\_\_\_ Admission Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Child's position in family \_\_\_\_\_

Mother's/ Carer's Name \_\_\_\_\_ (Miss / Mrs)

Mobile Telephone Number \_\_\_\_\_

Father's Name \_\_\_\_\_

Mobile Telephone Number \_\_\_\_\_

Child's Address \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Home Telephone No: \_\_\_\_\_

Previous School if applicable \_\_\_\_\_

Name of any siblings that already attend the school: \_\_\_\_\_

Name & Address of Doctor: \_\_\_\_\_

Medical Condition: \_\_\_\_\_

Any Other Emergency Contact Person \_\_\_\_\_

Relationship to Child \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Ethnic Origin \_\_\_\_\_ 1<sup>st</sup> Language \_\_\_\_\_

Religion \_\_\_\_\_

Is your child eligible for Free School Meals? Yes / No (please delete as necessary)

Any Other relevant information: \_\_\_\_\_



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Dear Parent,

## Internet permission Form

You may be aware of the government's Information Communication Technology initiative the national Grid For Learning (NGFL). Through this initiative the government want to ensure that all children have access to the Internet and are able to use this powerful learning tool in a safe and educational environment.

Telford & Wrekin Council are keen to develop this initiative and have therefore built a local network throughout the Telford area, which will connect all schools not only to the Internet but also a local Intranet.

Access to the intranet will allow children to explore thousands of educational sites as well as exchange messages with other Internet users throughout the world. Whilst schools and teachers will do all they can to guide pupils towards appropriate material ultimately parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using the media and information sources. To that end, the school supports and respects each family's right to decide whether or not to allow access.

Before being allowed to use the Internet, all pupils must obtain parental permission. Could you please complete the permission form at the bottom of this letter. If you would like more details, a guidance leaflet is available from the school office.

Mrs J Cousins  
Headteacher

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### Internet Permission Form

Name of School \_\_\_\_\_

Name of Child \_\_\_\_\_ Class \_\_\_\_\_

I have read the internet guidance document.

I agree  I do not agree  to my child having access to the Internet

Signed: \_\_\_\_\_ (parent / carer)



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Dear Parents

You may have heard about the Governments Fruit Scheme for 4 to 6 year olds.

Under this scheme each child is entitled to receive a piece of fruit each day. Scientists agree that everybody, including children, can reduce the risk of heart disease and cancer by eating at least 5 pieces of fruit and vegetables each day. On average, children in the UK currently eat only 2 portions a day.

As a participating school in this scheme your child will be offered a free piece of fruit each day. The fruit will be fresh and of good quality, equivalent to the fruit that we buy in the shops. The aim is for children to have a positive and enjoyable experience.

The scheme is voluntary and there is no obligation for your child to take part. I hope that you will share my belief that the scheme has many benefits. I am keen to help our children to enjoy eating fruit and the scheme will help us teach them the benefits of healthy eating.

If you do not want your child to participate in the scheme please state on the reply slip below. It is also essential that you inform us of any allergies your child may have, so that we can ensure that they are not given anything that may harm them.

If you have any questions please contact the School Fruit Co-ordinator Mrs Lorraine Pilgrim.

Mrs J Cousins  
Headteacher

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## National Fruit Scheme

I do not wish to participate in this scheme

My child has an allergy to \_\_\_\_\_

Child's Name \_\_\_\_\_

Signed \_\_\_\_\_



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Dear Parents

From time to time we are asked to provide articles for the local press usually regarding successful events in school. Most articles are supported by a photograph of the children. Taking in to account new legislation and issues surrounding the photographing of children we require your permission for children to be included in these photographs.

I can assure you the school would only consent to bonafida journalists/press coming into school. The most common being The Shropshire Star / Telford Journal and publications from Telford & Wrekin Council.

The school now has it's own official website and there are many interesting features and lots of information about our school. We would like to display images of children working in their classrooms and around the school, no surnames will be used. As there is a chance your child's image may be displayed we need your permission to go ahead with this.

Please complete the slip below if you do not wish your child to be featured on the website or in the school press releases.

Mrs J Cousins  
Headteacher

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## Sir Alexander Fleming Primary Website & Press Releases

I do not wish my child's image to be displayed on the website or my child to be involved in press releases from school.

Name of child \_\_\_\_\_

Signed \_\_\_\_\_ Parent / carer



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Dear Parent / Carer,

As you are aware from time to time children are taken on school visits, trips etc to enhance the education we are providing for the children. In the past we have sent out a letter for each individual trip and requested a permission slip to be returned for each visit.

You will still be informed in writing of the visits but you will not have to fill in a slip each time for permission. You would still of course have the right to refuse permission for any trips that you were not happy with your child taking part.

This slip would not cover extra-curricular activities and you would still be informed and asked for permission as they are outside the normal school day.

If you are happy to sign the permission form please complete the slip below and return it to your child's class teacher. If you would like to discuss this further please come in to see me.

Yours sincerely

Mrs J Cousins  
Headteacher

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## Permission Slip – School Visits

I give permission for my child \_\_\_\_\_ to partake in off-site visits. I will be informed of these visits prior to them taking place and retain the right to withdraw my child from any visit I am unhappy with.

Signed \_\_\_\_\_ Parent / Carer



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## Medical / Emergency Contact Form

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Nos: \_\_\_\_\_  
\_\_\_\_\_

Emergency Contact 1:

Emergency Contact 2

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel No: \_\_\_\_\_

Tel No: \_\_\_\_\_

Does your child suffer from any conditions requiring medical treatment? Yes / No

If your answer is YES, please provide details of necessary medication

Is your child allergic to any medication or food? Yes / No

Does your child require a special diet? Yes / No

Basic first aid will be administered on the school site. In the event of the above child needing hospital treatment I agree that the Headteacher will contact the above contacts but in the event of them being unavailable will take responsibility for the child going to hospital.

Signed : \_\_\_\_\_ Parent / Guardian



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